



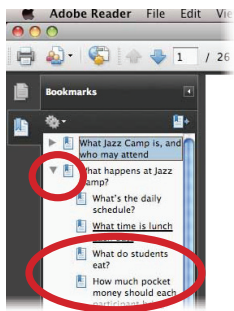
2012 Jazz Residency Frequently Asked Questions

How to use this document

The information in this FAQ document duplicates the important information you'll find in the *Jazz Residency Info Pack* and online at www.stanfordjazz.org.

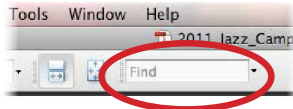
This document is organized in the form of questions, especially those that come up most frequently during the application process and in the time leading up to the beginning of Jazz Residency.

How to use this document



Method 1. Using the bookmarks at left, open individual categories by toggling their disclosure triangles, then go directly to particular questions by

Method 2. Type in the subject you're looking for into the Find window in the menu bar above.



Method 3. Every entry on the Table of Contents on the following page is a live link; just click on any topic and you'll go right to it. And if you'd prefer to just print out this document, that good old-fashioned Table of Contents on the following page will show you where everything is.

If your questions aren't answered here, please don't hesitate to contact our Registrar, Janel Thysen at 650-736-0324 or by e-mail at registrar@stanfordjazz.org.



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What Jazz Residency is, and who may attend

What is Jazz Residency?

Jazz Residency is a single week-long summer jazz immersion program for adults, held on the campus of Stanford University. The dates for summer 2012 are Sunday, July 29 through Friday, August 3.

Who is eligible to attend Jazz Residency?

Jazz Residency is designed for adult amateur musicians, emerging professionals, and music educators. Jazz Residency is an adult program, but advanced players under 18 who have not attended before may apply by audition. K–12 educators and junior college faculty may earn graduate-level professional growth units. To apply, we recommend that you have at least 18 months of experience playing your instrument, whether or not this has included any jazz or jazz improvisation. Students will be placed in combos and classes with players of similar experience and ability. Non-musicians and musicians who have been playing an instrument for less than 18 months may attend Jazz Residency as auditors.

Can students earn college credit by attending Jazz Residency?

No, but music educators can earn continuing education units through the University of San Diego.

Is Jazz Residency open to all instrumentalists and vocalists?

Yes. Jazz Residency is designed for instrumentalists who play:

piano/keyboards	strings (violin, viola, and cello)
bass (acoustic or electric)	saxophone/clarinet/flute
drums	trumpet/trombone
guitar	

We can often accommodate other instruments as well. Please contact us if you are interested in playing an instrument not listed here.

Jazz Residency also offers special programs for vocalists and songwriters:

Vocal Program. Directed by Madeline Eastman, the 2012 Vocal Program features Dena DeRose. The Vocal Program provides intensive instruction in vocal performance with professional rhythm section accompaniment.

Vocalists in Combos. An additional part of the Vocal Program is the Vocalists in Combos program, in which vocalists are placed in combos with instrumentalists, where they function as part of the horn section.

Songwriting Program. Intended for all singers and instrumentalists, the Songwriting Program is now in its third year, and focuses on lyrics, melody, popular song forms, creativity, performance techniques, and ways to arrange and present your originals. Participants workshop and perform songs for each other and for the instructors during the week in preparation for a special public performance at a popular venue on the Stanford campus on Friday.



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Which is most appropriate, Jazz Camp or Jazz Residency?

If you're an adult aged 18 or over, you can only apply for Jazz Residency. Those under the age of 18 have choices, including the option to attend both Jazz Camp and Jazz Residency, which many students do.

Week 1 Jazz Camp and Week 2 Jazz Camp are designed for students ages 12 to 17. Jazz Camp is tightly structured, and students' progress is monitored constantly to ensure that they're placed in the most appropriate combos and classes. In addition to combo rehearsals, classes, and evening Jazz Festival concerts, there are also fun group activities organized that are perfect for a bunch of talented, smart kids. If a student attends both weeks of Jazz Camp, their curriculum is adjusted in the second week to adjust for the material they've already learned.

Week 3 Jazz Residency is designed for adults, ages 18 and up. At Jazz Residency, students make their own schedules and choose which classes and workshops they wish to attend each day. Jazz Residency students are placed in combos with others of similar experience, but it is up to the student to communicate with faculty if they feel a different level would be better for them.

There are several factors to consider when deciding which program to attend, including the student's maturity, performance ability, and learning goals. For more information please visit:

<http://stanfordjazz.org/jazz-camp/>

Can students stay at home and attend Jazz Residency?

Yes. Students who live within easy commuting distance of Stanford University may choose to stay at home, rather than in on-campus housing. Jazz Residency Commuters (or their parents/guardians) must arrange their own transportation.

Jazz Residency classes begin at 9:00 a.m. and go until 6:20 p.m. each day (except for Friday when the classes end at 6:00 p.m.). Commuting students are welcome to stay for the Festival concerts and evening activities after the day's classes have ended, but SJW does not provide any supervision for commuter students after classes are over, other than the supervised pick-up zone on Sunday, July 29.

If an under-18 student wants to stay later for the optional evening activities, please arrange an appropriate meeting spot, such as the Braun Music Center lobby or the Coffee House (CoHo) in Tresidder Union.

Jazz Camp Commuters do not receive meal cards, but may purchase their own food at dining halls or restaurants on campus.

Can students stay in on-campus housing?

Yes. Dorm Resident participants stay on campus in assigned Stanford University dormitory facilities. Dorm Resident participants under age 18 will stay in dormitories under the supervision of Stanford Jazz Workshop counselors, and must adhere to a curfew of 10:00 p.m. as well as other policies established by Stanford Jazz Workshop and Stanford University. Only Dorm Residents younger than 18 will receive a meal plan with their housing package, which can be used at designated food concessions.



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Can students attend and pay only for certain events and classes?

Jazz Residency does not offer classes on an individual, “a la carte” basis. However, participants may choose to audit the program.

What is a Jazz Residency Auditor?

Auditors may attend all classes, concerts, and events, but they do not play in classes, combos, or the Jazz Residency Participant performance. Auditors may play in jam sessions. They are also invited to attend nightly Stanford Jazz Festival concerts and and CoHo jams. Auditor fees are reduced from the full tuition price. For information on pricing, please visit:

<http://stanfordjazz.org/jazz-camp/pricing/>

Can educators receive continuing education credit?

Yes. Through a partnership with University of San Diego, Continuing Education Division, K-12 educators and junior college faculty many earn graduate-level professional growth units for their participation in Jazz Residency. Depending on program selection, teachers can earn 2-4 semester units during their week at the Stanford Jazz Workshop. The costs of the credits are \$60 per unit. Students may sign up to receive these credits on Sunday afternoon, after registration, in the SJW main office in Braun Music Center. Credits are offered as follows:

Jazz Residency (USD# EDU 571AD): 3 semester units

Jazz Residency (Auditor) (USD# EDU 571AE): 2 semester units

Teaching Instrumental Jazz (USD# EDU 571AF): 1 semester unit. In addition to the regular Jazz Residency curriculum, educators may choose to enroll in this class which examines the teaching of instrumental jazz. Geared towards educators who are new to teaching jazz or are looking for fresh ideas, this course will be particularly useful to those looking to start or improve a jazz combo program, or to enhance the improvisational component of a big band program. Topics will include improvisation, rhythm section concepts, comping, organizing rehearsal time, and the development of repertoire and teaching materials. For questions, e-mail janel@stanfordjazz.org.

Participation in this course requires enrollment in the regular or auditor version of Jazz Residency; there is no separate registration for this course, but you will complete a form that will be provided to you on the day of registration.

For questions about the University of San Diego units, please contact Allan Varni at usdcourses@hotmail.com or by phone at 650-948-6545.



What happens at Jazz Residency

What's the daily schedule?

Though the specific Residency classes and events may change, the basic structure and time slots are similar each day, starting on Monday. Vocalists will confirm their daily schedule at Monday's Masterclass. See below for descriptions of each class. You'll get a complete daily schedule of events with your Jazz Residency Info Pack.

9:00–10:00 a.m.	Jazz Theory Class
10:15–11:45 a.m.	Masterclass
11:45 a.m.–12:55 p.m.	Lunch and Noon Concert at the Tresidder Union Patio
1:00–2:25 p.m.	Special presentations by Residency faculty artists
2:30–4:20 p.m.	Early combo rehearsals, Latin Ensemble, or afternoon activities
4:30–6:20 p.m.	Late combo rehearsals, Latin Ensemble, or afternoon activities
6:20 p.m.	Dinner break
8:00–10:00 p.m.	Stanford Jazz Festival concert
10:00 p.m.–12:30 a.m.	Coffee House Faculty Jam Session (Sunday–Thursday) Standards and Vocals Jam Session in Campbell Recital Hall Open Jam Session for all instrumentalists in Braun Rehearsal Hall

What time is lunch each day?

Lunch break is from 11:45 p.m. to 1:00 p.m.

What do students eat?

Tresidder Student Union offers a variety of food options, including sandwiches, pizza, salads, and international choices:

- CoHo (pastas, paninis, sandwiches, salads, and more)
- The Treehouse (sandwiches, burgers, pizza, salads, and more)
- Union Square (salad bar, sandwiches, Asian, Mexican, Italian food)
- Subway
- Jamba Juice
- Peet's Coffee

Additional food options are available in the dormitories and elsewhere on the Stanford University campus. Commuter participants should plan to bring meals or purchase them as necessary. Resident minors will receive specific information on the meal plan at the Sunday night dormitory meeting.



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What evening events take place at Jazz Residency?

In addition to the nightly Stanford Jazz Festival concerts, Jazz Residency participants may practice, attend faculty jam sessions (Monday through Thursday, following Festival concerts and the Participant Recital), participate in informal or organized student jam sessions, or enjoy free time. Stanford Jazz Workshop's counselors will supervise resident participants under the age of 18 attending the jam session; commuter participants under 18 should make necessary supervision arrangements with their parents or guardians to attend the jam.

Can students attend Jazz Festival concerts?

Yes, at no extra charge. Stanford Jazz Festival concerts are public, general admission, ticketed events. Concerts feature Stanford Jazz Workshop faculty and guest performers. Each concert begins at 8:00 p.m. and lasts 90 to 120 minutes.

Admission to Stanford Jazz Festival concerts is free for Jazz Residency participants Sunday through Friday of the week(s) they attend the program. Students must arrive at the concert no later than 45 minutes prior to performance. After that, Jazz Residency participants will be admitted with the general public on a space-available basis — and Jazz Festival concerts often sell out. Stanford Jazz Festival tickets will go on sale in May, 2012.

Additional concert tickets can also be purchased for family and friends in the following ways:

In person: Stanford Ticket Office, Tresidder Memorial Student Union

By phone: 650-725-ARTS

Online: www.stanfordjazztickets.org

At the door: Pending availability

More information about the Stanford Jazz Festival will be available at:

<http://stanfordjazz.org/jazz-festival/>

Rules and behavioral expectations

Are there rules for student behavior?

By attending our programs, all participants agree to abide by Stanford Jazz Workshop's rules and regulations, which all students will receive before Jazz Residency begins. All participants must also abide by all Stanford University rules and regulations. Any violation of the policies of either Stanford Jazz Workshop or Stanford University will result in dismissal without refund.



Transportation and directions

Where is Jazz Residency and how do I get there?

Jazz Residency activities are held in Braun Music Center near Tresidder Student Union on the Stanford University Campus in Stanford, California, about 35 miles south of San Francisco, and 20 miles north of San Jose. The campus is accessible from two major north-south highways (U.S. 101 and I-280) between San Francisco and San Jose.

Please note: The directions given by Google and other online mapping sites may not take you to the correct location. We recommend you enter in the following address in order to get to the Tresidder Union Parking Lot, which is the parking lot closest to Braun:

459 Lagunita Dr. Tresidder Union, Stanford, CA 94305

Driving from 101: Take the Embarcadero Road Exit and head west approximately three miles toward Stanford University, and cross El Camino Real to enter the Stanford campus. At this point, Embarcadero Road becomes Galvez Street. Continue to Campus Drive and turn left. Follow Campus Drive until Mayfield Avenue. Turn right onto Mayfield Avenue. At the next stop sign turn left and then make a quick right at the next stop sign into the Tresidder Student Union parking lot, which also serves Braun Music Center and Dinkelspiel Auditorium. Parking is free on weekends and after 4:00 p.m.; there is a fee at all other times. Once inside the parking lot, follow the Stanford Jazz signs to locate our venues.

Driving from 280: Take the Page Mill Exit and go east. At the second light, turn left on Junipero Serra Boulevard. At the second light turn right on Campus Drive East. At the next stop sign turn left on Mayfield Avenue. At the next stop sign turn left and then make a quick right at the next stop sign into the Tresidder Student Union parking lot, which serves Braun Music Center and Dinkelspiel Auditorium. Parking is free on weekends and after 4 p.m.; there is a fee at all other times. Once inside the parking lot, follow the Stanford Jazz signs to locate our venues.

From the Airport: Stanford Jazz Workshop does not arrange transportation for students between campus and local airports. San Francisco International Airport (www.flysfo.com) and Mineta San Jose International Airport (www.sjc.org) are equally convenient to the Stanford University campus; check their web sites for information about ground transportation.

Public Transportation

Caltrain and Marguerite: It's easy to get to the Stanford Jazz Workshop's programs via Caltrain and Stanford University's free Marguerite shuttle bus system; though the Marguerite service ends and 8:30 p.m. weekdays, and doesn't run at all on weekends. Take Caltrain to the downtown Palo Alto station. Board the B line Marguerite Shuttle bus, which will serve Tresidder Student Union. For more information about the Marguerite schedule, visit transportation.stanford.edu/marguerite or call 650-723-9362. For more information on Caltrain's schedule, visit www.caltrain.com or call 800-660-4287 or 650-817-1717.

Buses and BART: Stanford University is served by public transit agencies AC Transit, SamTrans, and Santa Clara VTA. Visit 511.org and use the 511TakeTransit Trip Planner for information on bus and BART transportation options and schedules.



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Does SJW pick up students at the airport?

No. Stanford Jazz Workshop cannot arrange transportation for participants arriving at or departing from the airport. The web sites for the closest airports provide a lot of information about transportation options.

San Francisco International Airport (SFO)

www.flysfo.com

San Jose International Airport — Norman Y. Mineta International Airport (SJC)

www.sjc.org

Is parking available?

Parking on Stanford University is free on weekends and after 4:00 p.m. on weekdays. On weekdays, parking permits or hourly payment receipts are required for any parked vehicle. Paid hourly parking is available at several nearby lots. Daily and monthly parking permits are available from the SJW main office in room 232 B in Braun Music Center.

Please be aware that Stanford University strictly enforces their parking rules and their parking citations are expensive. Weekly parking permits may be purchased upon your arrival at campus for \$23.50 at the housing office. The permits are valid only in areas designated for Resident Student Permit lots including 'EA', 'ES', 'SO', 'WE' and 'SJ' parking. Weekly permits are not valid in 'A', 'C', or 'SH' lots. The permit must be taped to the inside of the front windshield (on the driver side, in the lower left-hand corner). The permit will not work at any metered spot. Resident students who are minors will not be allowed to drive during the workshop.

Click here for a parking area map: <http://transportation.stanford.edu/pdf/parking-map.pdf>

Are there family hotel packages?

We suggest the following hotel partners to participants, friends, and family members wishing to stay off-campus during SJW programs. Please mention the Stanford Jazz Workshop when making your reservations.

Rosewood Sand Hill

650-561-1500

www.rosewoodsandhill.com

Stanford Park Hotel

650-322-1234

866-241-2431

www.StanfordParkHotel.com

Below is a link to more information about other local hotels and motels:

<http://www.stanford.edu/dept/hds/chs/general/hotel.html>



What to bring and how to prepare

What do participants need to bring?

All Jazz Residency students

- An instrument with a current ID tag (or arrange to rent one by June 15, 2012).
- Extra reeds, strings, rosin, valve oil, slide cream, tuning slide grease, cork grease, or other instrument supplies.
- A piece of music to play for the placement evaluation; can be read from sheet music or played from memory (not required for drummers or songwriting students).
- Lock for instrument locker if desired (participants with large instruments such as bass and drums do not need one since those instruments are stored in Braun Rehearsal room).
- Notepad, manuscript paper, pens, and pencils.

Jazz Residency Commuters

- Lunch or money for lunch.

Jazz Residency Dorm Residents

- For those over 18: money for food.
- Casual clothing suitable for warm days and cool nights. There will be a student performance for which you may want to bring something a little nicer.
- Spending money: \$60–\$80 per week for books, t-shirts, CDs, snacks, etc.
- Alarm clock.
- Small fan (optional, but dorms are not air conditioned).
- Toiletries (shampoo, deodorant, toothpaste, sunscreen, etc.).
- Washcloth.

Please note:

- Sheets, towels, a blanket, and a pillow will be provided.
- Some supplies such as locks and small fans may be purchased on at the Tresidder Express (located across the courtyard from Tree House in Tresidder Student Union) or Stanford Bookstore (located next to the post office).

What type of clothing should I wear?

The weather during the summer is usually hot and dry, although the nights may cool off a bit. Dress is casual at SJW, and shorts and T-shirts are acceptable. There will be a student performance for which you may want to bring something a little nicer, such as a polo shirt and khaki pants, or a summer dress or skirt.



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How much pocket money is enough?

Prices at food service providers at Tresidder Student Union typically range from \$7 to \$12 for lunch. Participants may wish to bring extra money to purchase books, jazz recordings, snacks, souvenirs, or other supplies; typical Residency participants in the past have brought between \$60 - \$80 to spend during the week.

The Stanford Federal Credit Union, Bank of America and Wells Fargo Bank are located at Tresidder Memorial Union. ATM machines connected to the STAR, PLUS, CIRRUS, MC, and VISA systems are also available.

How can students prepare?

Most importantly, read through the Jazz Residency Student Information Packet, which provides detailed information about all aspects of Jazz Residency.

Musically, students should spend time playing their instrument or singing each day, starting four to six weeks before camp—though as developing jazz artists, they should be doing this every day anyway. Specifically, students can prepare for Jazz Residency by spending time:

- Warming up
- Reviewing and practicing scales and arpeggios
- Playing exercises that work on tone and endurance
 - such as long tones, flexibility studies and technical etudes
- Playing jazz songs and compositions
- Reviewing what you know about jazz music theory and harmony
- Improvising

Students will be playing a lot at Jazz Residency, and if their endurance, flexibility, and technique are as good as possible, they'll be able to get more out of the Jazz Residency experience.

In addition, students who live within commuting distance of Stanford University can sign up for our Jazz Camp Warm-up Evening Summer classes, a five-week series of classes held on Monday and Tuesday evenings, from June 18 to July 13. To find out more information please visit:

stanfordjazz.org/jazz-camp/evening-summer-classes/



Instruments and equipment

Do students bring instruments or rent?

Students should bring their own instruments, except as noted below. It is possible for students to borrow equipment and instruments from Stanford Jazz Workshop, but for some instruments the choices are limited. If it is difficult for you to bring your own instrument, please see below, and call our offices if you need additional information. A deposit and a usage fee will be required. Students will be responsible for any damage that occurs to these instruments.

Most classrooms are equipped with a piano, a drum set, and necessary amps. If they wish, students who play amplified instruments may also bring a small portable amp.

Students who need to rent an instrument should contact:

Gelb Music
722 El Camino Real
Redwood City, CA 94063
650-365-8878
www.gelbmusic.com

Kamimoto Strings
609 North 4th St.
San Jose, CA 95112
408-298-8168
www.kamimotostrings.com

Brass and woodwind instruments

SJW has a limited supply of saxophones, trumpets, and trombones. Please contact us well in advance to reserve these instruments. These instruments will require a deposit and a usage fee.

Guitars

We currently have no electric guitars available for loan.

Basses and cellos

We have a limited number of acoustic basses and cellos available to lend. A deposit and usage fee are required. These are good quality instruments, but will not be equipped with transducer pickups. If you want to amplify these instruments you must provide your own pickup. Participants are welcome to use our amplifiers (see below).

Pianos and keyboards

There will be a piano and/or keyboard provided in every rehearsal room.

Amps

We will have a Peavey KBA100 in every combo room. These amps have four channels, no effects, and limited equalization. Bass and guitar players may both plug in to the KBA100, which is sufficient for rehearsal purposes. There are a very limited number of small GK bass amps and several guitar amps, which are intended primarily for faculty use. If these amps are available they can be used by students, but cannot be reserved in advance. If this situation is not adequate to your needs, you may bring your own amp. Jazz Residency students may not remove SJW's amps from the rooms in which they are located. Separate guitar and bass amps will be provided for all performance situations.



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Drums

SJW provides drum kits for the use of all drummers in classes, combo rehearsals, and performances. There will be a **\$35 usage fee** if you use our sets. Students will be able to use any of the drum equipment in our classrooms. These drums will be kept in their designated combo rehearsal room and cannot be moved by students. The usage fee does not guarantee the exclusive use of any one drum set but will allow you to use all of our sets in the building. These sets may only be used if the space they are in is available. These practice opportunities will usually be at night when there are no classes in session. Jazz Residency participants who do not bring their own drums may have to share sets during master classes.

Students should bring their own sticks, brushes, etc., and may bring their own cymbals if they prefer. Sets will be provided at all performance situations.

If you plan to bring your own drums, your drums will be set up and stored in a secure rehearsal hall where all drum master classes will take place and where you will have exclusive access to your drums (no one else will be allowed to play on your set). Please note that if you bring your own drums, you will not be expected to pay the drum usage fee, but you will be expected to play on other SJW drum sets during combo rehearsals and performances.

Is there secure instrument storage?

Yes. Instrument lockers are available on a limited, first-come, first-served basis. Participants can claim lockers on Sunday and must provide their own locks. For Jazz Residency participants who are unable to get a locker, supervised rooms for instrument storage are available.

Can students study more than one instrument?

Students must pick a primary instrument, which is the instrument they will use for their placement auditions on the first day of Jazz Residency. Jazz Residency participants may attend master classes on any instrument they choose, but must play their primary instrument in their student combo.



Application process

How do students apply?

Apply online at www.stanfordjazz.org. You can download the Registration Form or you can call our office at 650-736-0324 and request that the form be mailed to you if you do not have internet access.

What are the deadlines?

March 1, 2012

End of Early Bird registration \$50 discount.

April 1, 2012

Scholarship applications due.

June 1, 2012

- Final payment due. All balances owed to SJW must be postmarked by this date. You may make a payment at anytime on our secure website: stanfordjazz.org/jazz-camp/payment/
 - Health & Parental Responsibility Form due for all students under the age of 18. Please mail, e-mail, or fax it in. Copies available here: stanfordjazz.org/jazz-camp/forms
- Cancellation deadline to receive full refund minus deposit.

June 15, 2012

- Instrument Rental Requests due. Please submit via e-mail to registrar@stanfordjazz.org. Payment will then be due one week after availability of the instrument is confirmed. Confirmation of availability may take a few weeks, so please submit requests as soon as possible.
- Resident Student Check-In/Check-Out Notification due. Please notify us which day you will be checking out on or if you plan to arrive or leave after regular check-in/check-out times.
- Roommate Requests due. For resident students staying in dorms, please submit via e-mail to registrar@stanfordjazz.org. We will do our best to meet your requests, but due to housing limitations, we cannot not guarantee placements.

Submit after June 5 and no later than one week prior to your first day at Camp

- \$125 Key deposit due for Dorm Residents staying on campus in dorms. Please submit online at: stanfordjazz.org/jazz-camp/payment/
- Cancellation Deadline to receive a 50% refund minus deposit. No refunds will be issued after this date.

Where do I send materials and payments?

Postal mail: Stanford Jazz Workshop, Attn: Registrar PO Box 20454 Stanford, CA 94309

E-mail: Registrar@stanfordjazz.org



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How are applications processed?

Space in all Stanford Jazz Workshop summer programs is limited and granted to eligible applicants with completed applications on a first-come, first-served basis. Students registering before March 1, 2012 will receive an early registration discount of \$50. A complete application includes the application form and initial deposit of \$100. SJW will notify applicants within a week or less of the status of their application; vocalists and minors who have not attended Jazz Residency before will be notified of their admission status once their audition recordings have been reviewed. Incomplete applications will not be processed and do not guarantee a space in any program.

Do students need to send in an audition recording?

Only three types of students need to send in an audition recording.

- Vocalists who have not attended Jazz Residency before.

- Instrumentalists who are under 18 and who have not attended Jazz Residency before.

- Instrumentalists who are under 18 who have attended Jazz Residency before, but who want to play a different instrument this year.

Participants under the age of 18 who audition for Jazz Residency and are not admitted will be offered placement in Jazz Camp if space is available.

Please register online before submitting your audition recording. We will not be able to review your recording unless you have registered first. Please allow up to two weeks for us to get back to you with a response.



How do under-18 instrumentalists audition?

We ask that you submit two tunes for evaluation; the first should be a blues (you can choose the tune) and the second should be your choice of “Autumn Leaves,” “Out of Nowhere,” or “On Green Dolphin Street.” Both tunes can be in any key you choose but should be played at least at a medium tempo.

An audio CD submitted by mail, or an MP3 file sent by e-mail to registrar@stanfordjazz.org are the accepted formats for this recording. Please label the tracks with the first two letters of your first name, your last name, an underscore and the name of the tune as per the following protocol: “digillespie_nightintunisia,” “stgetz_stellabystarlight” or “elfitzgerald_howhighthemoon.” If the song name is really long — over 20 characters — it can be abbreviated.

Audition CDs can be mailed to Stanford Jazz Workshop, PO Box 20454, Stanford CA 94309 Attn: Registrar.

Recordings must clearly feature the playing of the applicant. While recordings must be audible, the overall recording quality does not affect an applicant’s evaluation. Applicants may play solo, with other musicians, or use “play-along” materials.

Brass, woodwinds, and strings

Blues: play the melody (head) to a 12-bar blues song. Then improvise a two-chorus solo. Medium tempo. Tune of your choice: play the head and then improvise a two-chorus solo. 5 minutes, maximum.

Piano and guitar

For both selections play the melody (head), improvise a two-chorus solo, then “comp” the harmony for one chorus.

Bass

For both selections walk a bass line for three choruses and then improvise a one-chorus solo.

Drums

Blues: play time at medium tempo for three choruses on a 12-bar blues song and then take a two-chorus solo. Tune of your choice: play the groove for two choruses and then take a two-chorus solo. 5 minutes, maximum.

How do first-time applicants to the Vocal Program audition?

Perform any two songs of your choice, in contrasting styles and tempos (e.g., Latin, swing, ballad, etc.). All backgrounds are acceptable: piano, rhythm section, “play-along” recording, etc. The quality of the accompaniment will not affect the applicant’s evaluation.

An audio CD submitted by mail, or an MP3 file sent by e-mail to registrar@stanfordjazz.org are the only accepted formats for this recording. Recordings must clearly feature the singing of the applicant. While recordings must be audible, the overall recording quality does not affect an applicant’s evaluation.

Audition CDs can be mailed to Stanford Jazz Workshop, PO Box 20454, Stanford CA 94309 Attn: Registrar.



Tuition and fees

How much does Jazz Residency cost?

Costs range between \$1,125 (tuition only) to \$1,920 (tuition, housing, and food for participants under 18 years old). For more information on pricing, please visit:

<http://stanfordjazz.org/jazz-camp/pricing/>

Is financial aid available?

For students under 18, scholarships based on financial need are available to SJW programs. The scholarship application postmark deadline is April 1, 2012. Please register online before submitting your completed Scholarship Application. Scholarship applications may be downloaded from:

<http://stanfordjazz.org/jazz-camp/scholarships/>

What forms of payment are acceptable?

Stanford Jazz Workshop accepts personal checks, cashier's checks, money orders, and credit cards (VISA, MasterCard, American Express and Discover). Make checks payable to "Stanford Jazz Workshop." There will be a \$25 charge on any returned check.

When is payment due?

A \$100 non-refundable deposit is due with your enrollment application for Jazz Residency. Payment in full is due no later than June 1. You may pay your balance online here:

<https://stanfordjazz.org/jazz-camp/payment/>

What is the cancellation and refund policy?

Deposits for Jazz Residency are non-refundable. Cancellation requests for all programs must be made in writing via e-mail to registrar@stanfordjazz.org by an adult 18 or over. Cancellation requests made on or before June 1, 2012 are eligible for a 100% refund, minus deposits. Cancellation requests made between June 2, 2012 and July 1, 2012, inclusive, are eligible for a 50% refund, minus deposits. We regret that we cannot give refunds for cancellations made after July 1, 2012.

Where do I send materials and payments?

Postal mail: Stanford Jazz Workshop, Attn: Registrar PO Box 20454 Stanford, CA 94309

E-mail: Registrar@stanfordjazz.org



Jazz Residency Dorm Residents

What types of housing are available for Dorm Residents?

Jazz Residency participants who pay for a housing package stay on campus in Stanford University dormitories. Housing packages are either for a single (space permitting) or shared room. Generally, students with a shared room assignment will be placed with one other roommate of the same gender. Roommate requests can be submitted with the general application or any time before June 15. A roommate request is not a guarantee of rooming placement, although SJW does its best to accommodate requests. The dorms have shared, same-sex bathroom and shower facilities. Dorms do not have air conditioning. Because it can get hot during the summer at Stanford, students often choose to bring their own fans.

Is there adult supervision in the dorms?

There is one counselor for every 10 to 12 minor Dorm Resident students. Minor Dorm Resident students will be supervised at all times. Counselors wake them each morning and take the students to their 9:00 a.m. morning classes. At 6:20 p.m. once classes are over, the counselors will supervise the students for the rest of the evening and conduct nighttime curfew checks.

Is there a curfew?

Minor Dorm Resident participants must adhere to a 10:00 p.m. curfew. Counselors will accompany any minor students who want to attend the Coffee House jam session after the 10:00 p.m. check-in.

Can Dorm Residents attend Jazz Festival concerts?

Yes, at no extra charge. Stanford Jazz Festival concerts are public, general admission, ticketed events. Concerts feature Stanford Jazz Workshop faculty and guest performers. Each concert begins at 8:00 p.m. and lasts 90 to 120 minutes.

Admission to Stanford Jazz Festival concerts is free for Jazz Residency participants Sunday through Friday while they attend the program. Students must arrive at the concert no later than 45 minutes prior to performance. After that, participants will be admitted with the general public on a space-available basis, unless the show is sold out, which often happens. Stanford Jazz Festival tickets will go on sale in May, 2012.

Additional concert tickets can also be purchased for family and friends in the following ways:

In person: Stanford Ticket Office, Tresidder Memorial Student Union

By phone: 650-725-ARTS

Online: www.stanfordjazztickets.org

At the door: Pending availability

More information about the Stanford Jazz Festival will be available at:

<http://stanfordjazz.org/jazz-festival/>



If a student is attending more than one week, will they need to switch rooms or register again?

Minor students staying over from the previous week's Jazz Camp will need to check out of the dorms between weeks because the dorm location assignments are different each week. Counselors and Stanford Housing staff will be on hand to help students transport their luggage on Saturday, July 28. If your student will be going home for the weekend in between, you will need to follow the above check-in procedures. All returning students are required to retake the combo placement evaluation between 12:30 p.m. and 3:00 p.m., and to attend the registration day general meeting at 4:00 p.m.

Can students practice in the dorms?

No. For the consideration of all dorm residents, students can only practice in designated locations in Braun Music Center and Dinkelspiel Auditorium.

Is there Internet access in the dorm?

Students may bring their laptop computers with them to Jazz Residency. The Stanford Residential Computing Office provides wireless or in-room Ethernet connections for a fee of \$30.00 per week. There is no free WiFi zone on campus.

Find out more information here:

<http://rescomp.stanford.edu/conferences/connections.php>

Are there laundry facilities?

Yes. Washers and dryers are located in the dormitories. Students must provide their own detergent.

How much pocket money is enough?

Lunch prices at Tresidder Student Union typically range from \$7 to \$12. Jazz Camp Dorm Residents will receive a Meal Card, which can be used to purchase all meals. Participants may wish to bring extra money to purchase books, jazz recordings, snacks, souvenirs, or other supplies. For many students, between \$60 and \$80 is plenty for the week.

The Stanford Federal Credit Union, Bank of America and Wells Fargo Bank are located at Tresidder Memorial Union. ATM machines connected to the STAR, PLUS, CIRRUS, MC, and VISA systems are also available.

Can participants receive mail at Jazz Residency?

Yes. U.S. Mail should be sent to:

<<STUDENT'S NAME HERE>>

c/o Stanford Jazz Workshop

PO Box 20454

Stanford CA 94309



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Other delivery services may deliver to:

Braun Music Center
Stanford University
Attn: Stanford Jazz Workshop, <<STUDENT'S NAME HERE>>
541 Lasuen Mall
Stanford, CA 94305-3076

Mail should be sent in time to arrive before the conclusion of the week. Stanford Jazz Workshop will **not** be responsible for forwarding student mail.

How do I submit the key deposit?

A key deposit of \$125 will be required for all students staying in the dorms. Please visit our online deposit payment site (below) between July 5 and the week prior to your arrival at Camp to submit your deposit. We will not be able to take credit card deposits before July 5 as credit card authorizations only stay active for a limited amount of time. This is only a deposit and your credit card will not be charged unless we notify you that your key has been reported missing by Stanford Housing. Online deposits can be made here:

<https://stanfordjazz.org/jazz-camp/payment/>

When do I get my meal card?

Counselors will distribute meal cards at the Dorm Resident Meeting for minor Dorm Residents at 10 p.m. on Sunday night. Dinner that night will be provided for all Dorm Residents after the Welcome Meeting around 6:00 p.m.

Where do I return the dorm key?

All keys must be returned directly to Stanford Housing and not to SJW counselors or office staff. SJW counselors/staff are not responsible for any lost keys. When you return your key to Stanford Housing you will receive a key return receipt. Please hold on to this, as you will need it if there is any discrepancy about your key. All keys are due to the housing office by 10:30 a.m. on Saturday morning. If keys are not returned by that time, Stanford will need to re-key the room and the key deposit \$125 will be charged to your account.

What time is check-in?

You may arrive any time between 12:00 p.m.–2:00 p.m. on Sunday, July 29, to check in. Please note that the line is the longest right at 12:00 p.m. and tends to be shorter by around 1:00 p.m. Please be sure to check in into your dorm before you go to registration. Stanford Housing will have check-in tables located right outside the dorm where you will be able to check in and pick up your key. Counselors will also be on hand to help you with your luggage and guide you to your room. Once you get settled into your room please proceed to Jazz Camp Registration at Braun Music Center, which begins at 12:30 p.m. Be sure to bring your instrument.



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What time is check-out?

Check-out is Friday, August 3 from 6:00 p.m.–8:00 p.m. or Saturday 8:30 am–10:30 am. Jazz Residency ends at 6:00 p.m. on Friday, and all participants are invited to attend that evening's concert—the SJW All-Star Jam—free of charge. This concert is always a highlight of the summer. There are no classes on Saturday, so participants may check out of their dorms on Friday evening any time before 7:30 p.m. or between 8:30 am and 10:30 am on Saturday morning. All keys are due to the housing office by 10:30 am on Saturday morning. If keys are not returned by that time, Stanford will need to re-key the room and the fine of \$125 will be charged.



First Day of Jazz Residency: Sunday 7/29

What happens on Sunday, the first day of camp?

The first day of camp is Registration Day, and it's an exciting day, as over 200 participants register, get evaluated, and get introduced to life at Jazz Residency. To ensure that things run smoothly, please review the following schedule and read all instructions. Once you've applied, you'll receive detailed information about the activities on the first day of Jazz Residency.

Time	Event	Mandatory or optional?	Location
12:00 p.m.–2:00 p.m.	Dorm Residents only: Dorm room check-in.	Mandatory for Dorm Residents	Dormitory
12:30 p.m.–2:30 p.m.	All students: Registration check-in. Bring instruments and pencils!	Mandatory for all students	Braun Music Center Main Entrance
12:30 p.m.–3:00 p.m.	Individual placement evaluation and music theory test	Mandatory for all students	Locations inside Braun Music Center
3:00 p.m.–4:00 p.m.	Vocal Program meeting	Mandatory for all vocalists	Braun Rehearsal Hall
3:00–3:30 p.m.	Parent meeting with Executive and Artistic Director Jim Nadel and SJW staff; parents are excused following this meeting	Optional for all parents	Campbell Courtyard inside Braun Music Center
4:00 p.m.–5:45 p.m.	Welcome Meeting for students, faculty, and staff only; under-21 students meet at end for special instructions	Mandatory for all students	Dinkelspiel Auditorium
6:00 p.m.–7:00 p.m.	Welcome pizza party dinner	Optional for all students	Campbell Courtyard
7:30 p.m.–9:45 p.m.	Stanford Jazz Festival concert; students admitted free, parents should purchase tickets in advance at www.stanfordjazztickets.org	Optional for all students and parents	Braun Music Center
10:00 p.m.–10:30 p.m.	Dorm meeting for under-18 Dorm Resident students only	Mandatory for Dorm Residents under 18	Dormitory

How about more detail about the first day?

The following information goes into more detail about the activities listed in the schedule in the previous question.

- 1. Dorm Resident students: check in to your dorm room.** Dorm check-in is held from **12:00 p.m.–2:00 p.m.** and must be done before camp registration. For information on dorm locations please see our *Resident Dorm Information Packet*, which will be available online, once we know which buildings will be assigned for our use. An e-mail reminder will be sent out when this information is available.
- 2. All students: Check in at Registration and receive your red Welcome folder.** Registration will be held from **12:30 p.m.–2:30 p.m.** Registration tables will be set up in front of the main entrance of Braun Music Center, just outside of the main lobby. Dorm Residents should check



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into the dorm first, eat a quick lunch, and then register. The lines tend to be shorter by around 1:00 p.m., so please feel free to arrive anytime before 2:00 p.m. if you would like to avoid the long lines. If you will be arriving after 2:00 p.m., please call our office at 650-736-0324 or e-mail us at registrar@stanfordjazz.org as far in advance as possible.

The red Welcome folder contains important information about registration, the evaluation process, and other documents that you'll need throughout Registration day.

If you're a parent and you have questions about Jazz Residency, please plan to attend the 3:00 p.m. Parent Q&A meeting, at which time a Stanford Jazz Workshop staff member will be happy to answer any questions that are not covered in this document or in the materials provided at registration.

Once the student has checked in and received a red Welcome folder, parents and guardians are free to leave. Parents may also choose to stay, attend the optional parent meeting, or wait for their student to complete the evaluation process. For parents who need to leave before the parent meeting, we will have an information table staffed by an SJW staff member in the Campbell Courtyard located inside Braun Music Center who will be happy to answer any questions about Jazz Residency.

- 3. Individual Placement Evaluations.** Vocalists will not have placement evaluations; instead, they will meet as a group with their program faculty at 3:00 p.m. in Braun Rehearsal Hall.

For instrumentalists, here is the process.

Sign up for the Instrumental Placement Evaluation. Inside the red Welcome folder is the evaluation schedule, which indicates where the student should go to sign up for their evaluation. A map of Braun Music Center is also in the red Welcome folder. The student should write their name on the list posted on the door of their evaluation room as soon as possible, as evaluations are first-come, first served.

Individual Placement Evaluations. These take about 10 minutes and assess the student's instrumental technique, jazz improvisation experience (if any), and ability to learn by ear. These evaluations help us place each student in ensembles with other students with similar levels of experience.

Following the Placement Evaluation. Once the Evaluation is complete, the student has some free time before the Welcome Meeting starts at 4:00 p.m.. Students may get a bite to eat or rest.

- 4. Optional Q&A Parent Meeting.** Beginning at 3:00 p.m. in the Campbell Courtyard, this is a completely optional meeting in which parents will be introduced to some of the SJW staff who will be able to answer questions they may have. Following this meeting, parents are free to leave.
- 5. Welcome Meeting for Students, Faculty, and Staff.** Taking place at 4:00 p.m. after all placement interviews have concluded, this meeting is to welcome all the students to camp, introduce the faculty members to the participants, to provide a faculty performance, discuss events that will take place during the week, and go over Residency rules. After the meeting, all students will be invited to a Welcome Pizza Party Dinner in the Campbell Courtyard. Please note that Resident students who are minors will have a follow up meeting at 10 p.m., where they will receive their meal cards and find out who their counselors are.



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Do parents need to accompany the students?

Students are welcome to bring parents or a family member with them to help them through the registration process. However, many students do arrive alone. Once a student checks in at the registration desk, receives a red Welcome folder, and confirms that no outstanding balances or forms are due, parents are free to leave. It's up to the parents if they would like to stay and go through the day with their student, attend the optional Parent Meeting at 3:00 p.m. or the evening Stanford Jazz Festival concert. Minor commuters should arrange a meeting spot with their parents to pick them up after the Welcome Meeting (which ends around 5:45 p.m.), the Pizza Party (which ends around 7:00 p.m.), or the Jazz Festival concert (ends around 9:30 p.m.). We will have a student pick-up zone located in at the end of the parking lot loop closest to Braun Music Center, which will be supervised by a counselor.

Where can we eat on Registration Day?

If you need a bite to eat the best place to go is Tresidder Union, which is located across the plaza from Braun Music Center and Dinkelspiel Auditorium. Inside you will find several options: CoHo, a coffee house that serves sandwiches, salads and hot dishes; Jamba Juice; and the Treehouse, which serves pizza, burritos, and burgers. The best time to eat is after completing Registration or following the Individual Placement Evaluation.

Where are the lockers located?

Instrument lockers are on the first and second floors of Braun Music Center. We will have yellow signs to direct you to them. All large instruments such as basses should be stored in Braun Rehearsal Hall, located off the lobby next to the courtyard. There is a separate secure room for small instrument storage. Lockers are first-come, first-served, and students must provide their own lock.



Family and friends

Are friends and family welcome at Jazz Residency events?

Yes. Family and friends of Jazz Residency participants are welcome at the Participant Recital on Thursday and at Stanford Jazz Festival concerts on the other evenings.

Family and friends may purchase tickets to nightly Stanford Jazz Festival concerts, which are public, general admission, ticketed events. Jazz Residency participants may attend Stanford Jazz Festival concerts at no additional charge, though they must arrive no later than 45 minutes prior to the performance. After that time there may not be space, as Jazz Festival concerts often sell out.

Additional concert tickets can also be purchased for family and friends in the following ways:

In person: Stanford Ticket Office, Tresidder Memorial Student Union

By phone: 650-725-ARTS

Online: www.stanfordjazztickets.org

At the door: Pending availability

Are there family hotel packages?

We suggest the following hotel partners to participants, friends, and family members wishing to stay off-campus during SJW programs. Please mention the Stanford Jazz Workshop when making your reservations.

Rosewood Sand Hill

650-561-1500

www.rosewoodsandhill.com

Stanford Park Hotel

650-322-1234

866-241-2431

www.StanfordParkHotel.com



Participant Recital

When and where is the Participant Recital?

The Jazz Residency participant recital will be held on Thursday, August 4 beginning at 7:00 p.m. Admission is free. Due to the large number of student combos, performances are held in Dinkelspiel Auditorium, Campell Recital Hall, Braun Rehearsal Hall, and the CoHo, with staggered start times. A full concert schedule is posted in Braun Music Center and online on the day of the recital, and SJW staff and volunteers provide schedule information to audience members as they arrive at the venues. Admission to the student concert is free.

What time does the Participant Recital end?

Jazz Residency participant recitals will conclude at approximately 10:00 p.m.

What should the student wear for the Recital?

Most participants wear neat, casual clothes. Formal attire is not necessary.

Can we videotape or record the Participant Recital?

Yes, although we ask those interested in videotaping to be considerate and respect others' ability to see and hear the show without disruption. We also ask that you use no extra lighting, and keep flash photography to a minimum.

Are there video recordings of the Participant Recital for sale?

Stanford Jazz Workshop does not provide video or audio recordings of the Participant Recitals to any students, family, friends, or the public. Those interested in recording or videotaping the performance may do so only with their own equipment from their seats, and in a non-disruptive manner.



Office and merchandise hours

When is the SJW office open?

The Stanford Jazz Workshop is open from 9:30 a.m.–5:30 p.m., Monday through Friday until camp begins. When Jazz Residency is in session, the SJW office in Braun Room 232 is open during the following hours:

Sunday: 8:30 a.m.–7:30 p.m.

Monday: 8:30 a.m.–10:00 p.m.

Tuesday: 8:30 a.m.–10:00 p.m.

Wednesday: 8:30 a.m.–7:30 p.m.

Thursday: 8:30 a.m.–7:30 p.m.

Friday: 8:30 a.m.–7:30 p.m.

Saturday: closed

Where can participants buy SJW merchandise?

T-shirts, music books, CDs, etc. will be sold each night at our merchandise table in the lobby of the Stanford Jazz Festival venue. Merchandise will also be sold on Registration day between 12:30 p.m. and 4:00 p.m. Cash, checks, and credit cards are accepted.