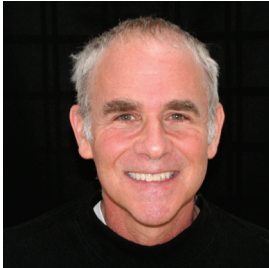




2012 Jazz Residency Information Pack



Welcome to the Stanford Jazz Workshop! We're delighted that you will be participating this summer.

The Stanford Jazz Workshop (SJW) is a community of students and teachers who gather together from different places and cultures to share their ideas and approaches to music, to perform, and to learn from each other. It's always a lot of fun and a very rewarding experience.

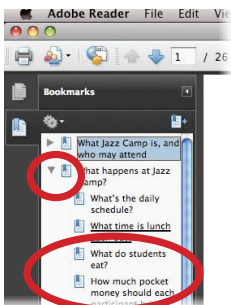
Don't worry about the things you don't yet know. SJW is a great place to learn, and we have students at all levels of experience, so you'll be learning along with other people at your level. Everyone comes to SJW to learn, and even the faculty members go home with new ideas. Often the difference between a musician who sounds comfortable and one who is struggling is just a matter of a little knowledge, a new concept, or some experience, and SJW is the perfect place to get all those things. You'll be surprised at how much you pick up in a short time!

Spend some time with your instrument in the days before coming to SJW. We do a lot of playing and it's good to have your endurance up and your chops in good shape. Review what you might already know about scales, arpeggios, chords, harmony, and improvisation, and listen to as much jazz as you can. Whether you're just beginning your jazz studies or you feel you're at an advanced level, come with an open mind, and you'll get a lot of out your experience at SJW.

We're looking forward to having you participate in some wonderful music this summer!

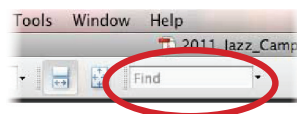
Jim Nadel, Artistic and Executive Director

How to use this document



Method 1. Using the bookmarks at left, open individual categories by toggling their disclosure triangles, then go directly to particular questions by clicking on them.

Method 2. Type in the subject you're looking for into the Find window in the menu bar above.



Method 3. Every entry on the Table of Contents on the following page is a live link; just click on any topic and you'll go right to it. And if you'd prefer to just print out this document, that good old-fashioned Table of Contents on the following page will show you where everything is.

If your questions aren't answered here, please don't hesitate to contact our Registrar, Janel Thysen at 650-736-0324 or by e-mail at registrar@stanfordjazz.org.



2012 Jazz Residency Week 3 Information Pack

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Policies and Guidelines for Minors

By attending Stanford Jazz Workshop, participants under the age of 18 and their parents or guardians agree to accept all Stanford Jazz Workshop policies and guidelines. We expect all participants to abide by the following rules regarding student conduct while Jazz Residency is in session. Any violation of these rules may be grounds for immediate expulsion from Jazz Residency.

Stanford Jazz Workshop Policies

- There is to be absolutely no use of drugs, alcohol, or tobacco products on the Stanford campus.
- Students are expected to attend class on time. Classes are not optional; attendance at all events is mandatory.
- Faculty, staff, and counselors are to be respected, just as participants are to respect each other.
- Non-emergency cell phone use is not permitted in class; all devices must be set to silent mode or turned off while students are in classes and performances.
- Conflicts will be resolved in a peaceful and orderly manner; fighting is grounds for dismissal from Jazz Residency.
- Participants are expected to stay within the Jazz Residency boundaries on the Stanford Campus. Students are permitted to be in Braun Music Center, Tresidder Union, the Stanford Bookstore, the Stanford Post Office, Lagunita Court, and SJW dining locations. Additional information will be provided at the Welcome Meeting and at the Dorm Meeting for Dorm Residents on Sunday, July 29.
- Dorm Residents staying in a Residence Hall must abide by the rules outlined by the dorm counselors, to be discussed at the Dorm Meeting for Dorm Residents on Sunday, July 29.
- Minor participants who wish to leave Jazz Residency areas must have both parental permission and authorization from SJW staff.
- Minor dorm Residents are not allowed to get into an automobile, unless they have parental permission and permission from SJW administrative staff.
- Minor commuter students are not permitted to leave Jazz Residency areas between 9:00 a.m. and 5:00 p.m. without written parental permission. Commuter students are encouraged to attend Jazz Festival concerts and evening jam sessions at the discretion of their parents, but the Stanford Jazz Workshop will not be responsible for commuter students after 5:00 p.m.
- Any minor student may be dismissed from Jazz Residency for any of the following reasons:
 - Being outside of Jazz Residency boundaries or leaving campus unaccompanied by a SJW staff member
 - Being in dorm area designated for the opposite sex
 - Leaving the dorm after lights-out
 - Stealing or vandalizing property
 - Possessing or using tobacco, alcohol, drugs, or weapons of any kind
 - Bullying, hazing, or sexual harassment
 - Undermining or threatening the safety or well-being of themselves or others
- No refunds will be given to a student dismissed from the program for a violation of SJW rules.

Stanford Jazz Workshop Guidelines

- Safety first: If you sense a threat to your safety or the safety of others, notify a counselor or staff member immediately. In an emergency, call 911 or from a campus phone dial 9-911.
- If you have a problem, talk to a counselor or your teacher. If you have a problem with a counselor or teacher, talk to the head counselor or a staff member at the SJW main office.
- Always walk with someone else or with a group of Jazz Residency participants on well-lighted pathways; never walk on campus by yourself. Be aware of your surroundings, and avoid talking on cell phones or listening to headphones while walking. Additional guidelines will be explained at the Welcome Meeting.



Important deadlines

March 1, 2012

End of Early Bird registration discount of \$50

April 1, 2012

Scholarship applications due.

June 1, 2012

- Final payment due. All balances owed to SJW must be postmarked by this date. You may make a payment at any time on our secure website: <https://stanfordjazz.org/jazz-camp/payment/>
- Health and Parental Responsibility Form due for all students under the age of 18. Please mail, e-mail, or fax it in. Copies available here: <http://stanfordjazz.org/jazz-camp/forms>
- Cancellation deadline to receive full refund minus deposit.

June 15, 2012

- Instrument Rental Requests due. Please submit via e-mail to registrar@stanfordjazz.org. Payment will then be due one week after availability of the instrument is confirmed. Confirmation of availability may take a few weeks, so please submit requests as soon as possible.
- Resident Student Check-In/Check-Out Notification due. Please notify us which day you will be checking out or if you plan to arrive or leave after regular check-in/check-out times.
- Roommate Requests due. For resident students staying in dorms, please submit via e-mail to registrar@stanfordjazz.org. We will do our best to meet your requests, but due to housing limitations, we cannot guarantee placements.

July 1, 2012

- Cancellation Deadline to receive a 50% refund minus deposit. No refunds will be issued after this date.

July 5, 2012

- \$125 Key deposits are accepted beginning on July 5 for Dorm Residents staying on campus in dorms. Key deposits are due no later than one week prior to your arrival for Jazz Residency. Please submit online at: <https://stanfordjazz.org/jazz-camp/payment/>

How to send applications, registration documents, and payments

Postal mail: Stanford Jazz Workshop, Attn: Registrar PO Box 20454 Stanford, CA 94309

E-mail: Registrar@stanfordjazz.org



What to bring

Checklist

All Jazz Residency students

- An instrument with current identification tag (or arrange to rent one by June 15, 2012).
- Extra reeds, strings, rosin, valve oil, slide cream, tuning slide grease, cork grease, or other instrument supplies.
- A piece of music to play for the placement evaluation, memorized or written (not required for drummers or Songwriting Program participants).
- Lock for instrument locker if desired (participants with large instruments such as bass and drums do not need one since those instruments are stored in Braun Rehearsal Hall).
- Notepad, manuscript paper, pens, and pencils.

Jazz Residency Commuters

- Lunch or money for lunch; prices range from \$7 to \$15 for lunch at Tresidder Union.

Jazz Residency Dorm Residents

- Casual clothing suitable for hot days and cool nights. There will be a student performance for which you may want to bring something a little nicer.
- Spending money: \$60–\$80 per week for books, t-shirts, CDs, snacks, etc.
- Alarm clock.
- Small fan (optional, but dorms are not air conditioned).
- Toiletries (shampoo, deodorant, toothpaste, sunscreen, etc.).
- Washcloth.

Please note:

- Sheets, towels, a blanket, and a pillow will be provided.
- Some supplies such as locks and small fans may be purchased on at the Tresidder Express (located across the courtyard from Tree House in Tresidder Student Union) or Stanford Bookstore (located next to the post office).



Clothing

The weather during the summer is usually warm and dry, although the nights may cool off a bit. Dress is casual at SJW, and shorts and T-shirts are acceptable. There will be a student performance for which you may want to bring something a little nicer, such as a polo shirt and khaki pants, or a summer dress or skirt.

Food and spending money

Minor Jazz Residency Dorm Residents will receive a Meal Card, which can be used to purchase all meals. Other participants may purchase food on campus; prices for lunch at Tresidder Student Union typically range from \$7 to \$15. For more information about the food, visit:

<http://tresidder.stanford.edu/services.html>

You may wish to bring an additional \$60-\$80 to purchase books, jazz recordings, snacks, souvenirs, or other supplies.

The Stanford Federal Credit Union, Bank of America, and Wells Fargo Bank are located at Tresidder Memorial Union. ATM machines connected to the STAR, PLUS, CIRRUS, MC, and VISA systems are also available.

Instruments and equipment

Multiple instruments

If you wish to play more than one instrument while attending Jazz Residency, you must choose one as your primary instrument and indicate this instrument on your registration form. The primary instrument is the one you'll play during the Individual Placement Evaluation and in your combo. You may play other instruments in other classes.

Instrument rental

You should bring their own instrument with current ID tag, except as noted below. You can rent equipment and instruments from Stanford Jazz Workshop, but for some instruments the choices are limited. If it is difficult for you to bring your own instrument, please call our offices or e-mail us as soon as possible; it won't be feasible to get to a music store once you arrive for Jazz Residency.

A deposit of \$250 and a usage fee of \$50 will be required by June 15. Students will be responsible for any damage that occurs to these instruments. Rental fees and deposit will be due one week after confirmation of availability. Financial aid recipients are exempt from this fee. Our rental basses come equipped with their own pickups. If you will be renting a cello from us, we do not have pickups for these instruments. To reserve an instrument, please e-mail us at registrar@stanfordjazz.org or call 650-736-0324. You may make your payment online:

<https://stanfordjazz.org/jazz-camp/payment/>



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You can also send a check:

Stanford Jazz Workshop
Attn: Registrar
PO Box 20454
Stanford, CA 94309

A reliable alternate source of rental instruments is:

Gelb Music
722 El Camino Real
Redwood City, CA 94063
650-365-8878
www.gelbmusic.com

Kamimoto Strings
609 North 4th St.
San Jose, CA 95112
408-298-8168
www.kamimotostrings.com

Brass and woodwind instruments

SJW has a limited supply of saxophones, trumpets, and trombones. Please contact us well in advance to reserve these instruments. These instruments will require a deposit and a usage fee.

Guitars

We have no electric guitars available for loan. See the Amp section below for information on the availability of amps.

Basses and cellos

It is recommended that you have a pickup on your acoustic bass. If you're planning on flying with your bass, please check with your airline about luggage restrictions and regulations. We have a limited number of acoustic basses and cellos available to rent. A deposit and usage fee are required. These are good quality instruments, but will not be equipped with transducer pickups. If you want to amplify these instruments you must provide your own pickup. Participants are welcome to use our amplifiers (see Amps).

Pianos and keyboards

There will be a piano and/or keyboard provided in every rehearsal room.

Amps

We will have a Peavey KBA100 in every combo room. These amps have four channels, no effects, and limited equalization. Bass and guitar players may both plug in to the KBA100, which is sufficient for rehearsal purposes. There are a very limited number of small GK bass amps and several guitar amps, which are intended primarily for faculty use. If these amps are available they can be used by students, but cannot be reserved in advance. If this situation is not adequate to your needs, you may bring your own small amp — please do not bring large amps. Jazz Residency students may not move SJW's amps to other rooms. Separate guitar and bass amps will be provided for all performance situations.

Drums

SJW provides drum kits for the use of all drummers in classes, combo rehearsals, and performances. There will be a **\$35 usage fee** to use SJW drum sets. Students will be able to use any of the drum equipment in our classrooms. These drums will be kept in their designated combo rehearsal room and cannot be moved by students. The usage fee does not guarantee the exclusive use of any one drum set,



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but will allow you to use any of our sets in the building, even after classes for practicing. Particular sets may be used only if available. Practice opportunities will usually be at night when there are no classes in session. Jazz Residency participants who do not bring their own drums may have to share sets during master classes.

Students should bring their own sticks and brushes, and may bring their own cymbals if they prefer. Sets will be provided at all performance situations.

If you plan to bring your own drums, your drums will be set up and stored in a secure rehearsal hall where all drum master classes will take place. You will have exclusive access to your drums; no one else will be allowed to play on your set. Please note that if you bring your own drums, you will not be expected to pay the drum usage fee, but you will be expected to play on other SJW drum sets during combo rehearsals and performances.

Instrument storage

Instrument lockers are available on the first and second floors of Braun Music Center on a first-come, first-served basis. Yellow arrow signs will show you the way. Participants can claim lockers on the first day of Jazz Residency (Sunday, July 29), or for as long as lockers remain available. You must provide your own lock. For Jazz Residency participants who are unable to get a locker, supervised rooms for instrument storage are available. Make certain to have your name written on your instrument case. All large instruments such as basses should be stored in Braun Rehearsal Hall.

First Day of Jazz Residency: Sunday 7/29

Overview

The first day of Jazz Residency is Registration Day, and it's an exciting day, as over 200 participants register, get evaluated, and get introduced to life at Jazz Residency. To ensure that things run smoothly, please review the following schedule and read all instructions. Once you've applied, you'll receive detailed information about the activities on the first day of Jazz Residency.

Time	Event	Mandatory or optional?	Location
12:00 p.m.–2:00 p.m.	Dorm Residents only: Dorm room check-in	Mandatory for Dorm Residents	Dormitory
12:30 p.m.–2:30 p.m.	All students: Jazz Residency Registration check-in. Bring instruments and pencils!	Mandatory for all students	Braun Music Center main entrance
12:30 p.m.–3:00 p.m.	Individual placement evaluations	Mandatory for all students	Locations inside Braun Music Center
3:00 p.m.–4:00 p.m.	Vocal Program meeting	Mandatory for all vocalists	Braun Rehearsal Hall
3:00 p.m.–3:30 p.m.	Parent meeting with Executive and Artistic Director Jim Nadel and SJW staff; parents are excused following this meeting	Optional for all parents	Campbell Courtyard inside Braun Music Center
4:00 p.m.–5:45 p.m.	Welcome Meeting for students, faculty, and staff only; Commuter students will be excused after this meeting	Mandatory for all students	Dinkelspiel Auditorium
6:00 p.m.–7:00 p.m.	Welcome pizza party	Optional for everyone	Campbell Courtyard
8:00 p.m.–9:45 p.m.	Stanford Jazz Festival concert; students admitted free, friends and family should purchase tickets in advance at www.stanford-jazztickets.org	Optional for all students and parents	Braun Music Center
10:00 p.m.–10:30 p.m.	Dorm meeting for Dorm Resident students only	Mandatory for Dorm Residents	Dormitory
10:00 p.m.–12:00 a.m.	Coffee House Faculty Jam Session	Optional for all students	CoHo

First day of Jazz Residency in detail

The following five sections go into more detail about the activities listed in the schedule in the previous question.

- 1. Dorm Resident students: check in to your dorm room.** Dorm check-in is held from **12:00 p.m.–2:00 p.m.** and must be done before registration. For information on dorm locations please see the *Dorm Resident Information Pack*, which will be available online, once we know which buildings will be assigned for our use. An e-mail reminder will be sent out when this information is available.

2. All students: Check in at Registration and receive your red Welcome folder. Registration will be held from **12:30 p.m.–2:30 p.m.** Registration tables will be set up in front of the main entrance of Braun Music Center, just outside of the main lobby. Dorm Residents should check into the dorm first, eat a quick lunch, and then register. The lines tend to be shorter by around 1:30 p.m., so please feel free to arrive any time before 2:30 p.m. if you would like to avoid the lines. If you will be arriving after 2:30 p.m., please call our office at 650-736-0324 or e-mail us at registrar@stanfordjazz.org as far in advance as possible.

The red Welcome folder contains important information about registration and the Individual Placement Evaluation process, as well as other important documents for Registration day.

If you have questions about Jazz Residency, please plan to attend the 3:00 p.m. Parent Q&A meeting (if you're the parent of a participant), or the 4:00 p.m. Welcome Meeting, at which time a Stanford Jazz Workshop staff member will be happy to answer any questions that are not covered in this document or in the materials provided at registration.

Once the student has checked in and received a red Welcome folder, parents and guardians are free to leave. Parents may also choose to stay, attend the optional parent meeting, and wait for their student to complete the evaluation process. For parents who need to leave before the parent meeting, we will have an information table staffed by an SJW staff member in the Campbell Courtyard located inside Braun Music Center who will be happy to answer any questions about Jazz Residency.

3. Individual Placement Evaluations. Most students will have one placement evaluation. Here is the process.

Sign up for the Instrumental Placement Evaluation. Inside the red Welcome folder is the evaluation schedule, which indicates where the student should go to sign up for their evaluation. A map of Braun Music Center is also in the red Welcome folder. The student should write their name on the list posted on the door of their evaluation room as early as possible, as evaluations are first-come, first served.

Individual Placement Evaluations. These take about 10 minutes and assess the student's instrumental technique, jazz improvisation experience (if any), and ability to learn by ear. These evaluations help us place each student in classes and ensembles with other students with similar levels of experience.

- **Instrumental technique:** Students may choose to bring in a piece of music (such as a classical piece, a jazz tune, or a part from a school band or orchestra piece) or play something from memory (like a jazz or pop tune or some scales). The purpose of this section is not for the student to play a performance-ready prepared piece; it's just to give the instructor an idea of the student's general facility on his or her instrument.
- **Improvisation:** Students who are comfortable improvising are asked to improvise over the chords of a song of the instructor's choosing. Instructors will provide sheet music and accompaniment appropriate for improvisers at all levels of experience. Many of our students are beginning improvisers with no experience whatsoever, so no one should feel intimidated if they've never improvised before they get to Jazz Residency.

- **Learning by ear:** Students are asked to repeat back individual notes, rhythms, and melodic phrases that the instructors play.
- Drummers will be asked to play several different jazz styles at a variety of tempos. Their ability to keep steady time, play at various dynamic levels, and keep their place in a song's form will also be evaluated. Drum auditions do not include the "learning by ear" component, and drummers don't need to bring in a piece of music to play.
- Bassists familiar with walking basslines will be asked to play lines over chord changes at a variety of tempos. Instructors will provide sheet music with chord changes.
- Vocalists in Combos program participants will have their own evaluation, indicated in the red Welcome folder.
- All Vocal Program participants meet as a group at 3:00 p.m. in Braun Rehearsal Hall to discuss their weekly schedule with the head of our vocal program.
- Some evaluation processes might differ slightly from the above descriptions.

Following the Placement Evaluation. Once the evaluation is complete, the student has some free time before the Welcome Meeting starts at 4:00 p.m.. Students may get a bite to eat, browse the SJW merchandise table, or enjoy the sunshine.

- 4. Optional Q&A Parent Meeting.** Beginning at 3:00 p.m. in the Campbell Courtyard, this is an optional meeting in which parents will be introduced to some of the SJW staff who will be able to answer any questions they may have. After this meeting, parents are free to leave.
- 5. Welcome Meeting for Students, Faculty, and Staff.** Taking place at 4:00 p.m. after all placement interviews have concluded, this meeting is to welcome all the students to SJW, introduce the faculty members to the participants, let the faculty perform for the students, discuss events that will take place during the week, and go over Residency rules. At the end of the meeting there will be special information for participants under the age of 21. The meeting will be followed by a tour of the Jazz Residency facilities and surrounding area. The meeting and tour should be over by 5:45 p.m.
- 6. Welcome Pizza Party.** All students and faculty are invited to the Welcome Pizza Party in the Campbell Courtyard at 6:00 p.m.

Minor Dorm Resident students will have a follow-up meeting at 10 p.m., which is when they will receive their meal cards and be introduced to their counselors.

Students attending Jazz Camp Week 2 and Jazz Residency Week 3

All students planning to attend Jazz Camp Week 2 and Jazz Residency will need to do the following:

- 1. When you apply:** Complete the Jazz Residency Audition procedure, and submit your audition CD or MP3s as soon after you've applied for Jazz Residency as possible. Audition guidelines are available here:
http://stanfordjazz.org/pdfs/2012_Audition_requirements.pdf
- 2. On the first day** of Jazz Residency, Sunday, July 29, you must go through the Individual Placement Evaluation; there is no Theory Evaluation for Jazz Residency.
- 3.** Returning vocalists must attend the Vocal Program meeting in Braun Rehearsal Hall at 3:00 p.m.
- 4.** All returning students must attend the Jazz Residency Welcome Meeting at 4:00 p.m.
- 5.** If you're a Jazz Residency Dorm Resident, you must attend the Dorm Resident meeting at your dorm at 10:00 p.m.

Parent and family departure

Minor students are welcome to bring parents or a family member with them to help guide them through the registration process; however, many students do arrive alone. Once a student is checked in at the registration desk, receives their red Welcome folder, and has confirmed that no outstanding balances or forms are due, parents are free to leave.

It's up to the parent if they would like to go through the day with their student or attend the optional parent meeting at 3:00 p.m. and the evening Stanford Jazz Festival concert.

Commuter students should arrange a meeting spot with their parent to pick them up after the general meeting, which ends around 5:45 p.m. We will have a student pick up zone located in at the end of the parking lot loop closest to Braun Music Center, which will be supervised by a counselor.

Where to eat on the first day of Jazz Residency

The most convenient place to go is Tresidder Student Union, which is located near Braun Music Center, directly across the plaza from Dinkelspiel Auditorium. There you will find several options: CoHo, a coffee house that serves sandwiches, salads and hot dishes; Jamba Juice; and the Treehouse, which serves pizza, burritos, and burgers.

The best time to eat is after you have checked in to the dorm and finished the registration process.



Sunday evening Stanford Jazz Festival concert

Stanford Jazz Festival concerts are public, general admission, ticketed events. Concerts feature Stanford Jazz Workshop faculty and guest performers. During Jazz Residency, each concert begins at 8:00 p.m. and lasts 90 to 120 minutes.

Admission to Stanford Jazz Festival concerts is free for Jazz Residency participants Sunday through Friday (there is no Jazz Festival concert on Thursday night). Students must arrive at the concert no later than 45 minutes prior to performance. After that, Jazz Residency participants will be admitted with the general public on a space-available basis. Stanford Jazz Festival tickets will go on sale in May, 2012.

Parents and guardians who want to attend this Sunday evening concert or others during the week with their Jazz Residency student should purchase tickets in advance.

Tickets can be purchased for family and friends in the following ways:

- In person: Stanford Ticket Office, Tresidder Memorial Student Union
- By phone: 650-725-ARTS
- Online: www.stanfordjazztickets.org
- At the door: Pending availability

More information about the Stanford Jazz Festival will be available at:
<http://stanfordjazz.org/jazz-festival/>

The daily schedule, Monday through Friday

Note for minor Commuters

Commuter students are welcome to stay for the concerts and evening activities after the scheduled day classes have ended, however SJW does not provide any supervision for minor commuter after classes are over. If you want to stay later for the optional evening activities, please arrange an appropriate meeting spot with your parent or guardian, such as the Braun Music Center lobby or the Coffee House (CoHo) in Tresidder Union.

Note for minor Dorm Residents

Minor Dorm Resident students will be supervised at all times. Counselors will wake them each morning and take the students to their 9:00 a.m. morning class. At 6:20 p.m., once classes are over, the counselors will supervise the students for the rest of the evening and conduct nighttime curfew checks.

Curfew for minor Dorm Residents will be 10:00 p.m. They will be able to attend nighttime activities only under counselor supervision.



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General daily schedule

Although there may be slight daily variations, the basic daily schedule is outlined below. Vocalists will confirm their daily schedule at Monday's master class.

Monday–Wednesday	Classes: 9:00 a.m. - 6:20 p.m.
9:00–10:00 a.m.	Jazz Theory
10:15–11:45 a.m.	Master class
11:45 a.m.–12:55 p.m.	Lunch and Noon Concert at Tresidder Union patio
1:00–2:25 p.m.	Special presentations
2:30–4:20 p.m.	Early combos/Latin ensemble/afternoon activities
4:30–6:20 p.m.	Late combos/Latin ensemble/afternoon activities
6:20 p.m.	Dinner break
8:00–10:00 p.m.	Stanford Jazz Festival concert
10:00 p.m.–12:30 a.m.	Coffee House Faculty Jam Session (CoHo) Standards and Vocals Jam Session in Campbell Recital Hall Open Jam Session for all instrumentalists in Braun Rehearsal Hall

Thursday	Classes: 9:00 a.m. - 5:40 p.m.
9:00–10:00 a.m.	Jazz Theory
10:15–11:45 a.m.	Master class
11:45 a.m.–12:55 p.m.	Lunch and Noon Concert at Tresidder Union patio
1:00–2:25 p.m.	Special presentations
2:30–4:00 p.m.	Early combos/Latin ensemble/afternoon activities
4:10–5:40 p.m.	Late combos/Latin ensemble/afternoon activities
5:45–7:10 p.m.	Dinner break
7:15–10:00 p.m.	Jazz Residency Participant Recital
10:00 p.m.–12:30 a.m.	Coffee House Faculty Jam Session (CoHo) Standards and Vocals Jam Session in Campbell Recital Hall Open Jam Session for all instrumentalists in Braun Rehearsal Hall



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Friday	Classes: 9:00 a.m. - 6:00 p.m.
9:00–10:00 a.m.	Jazz Theory
10:15–11:45 a.m.	Master class
11:45 a.m.–1:00 p.m.	Lunch and Noon Concert at Tresidder Union patio
1:20–2:00 p.m.	Charlie Parker Memorial Jam and Group Photos, Campbell Courtyard
2:00–3:20 p.m.	Special presentations
3:30–4:40 p.m.	Early combos**
4:50–6:00 p.m.	Late combos**
6:00 p.m.	Dinner break
8:00–10:00 p.m.	Stanford Jazz Festival concert: All-Star Jam Session
10:00 p.m.–12:30 a.m.	Party in Campbell Courtyard

After Combos on Friday

**Please return all instruments and other borrowed equipment after the combo periods on Friday before 6:30 p.m. to the SJW office in room 232B, Braun Music Center.

Jazz Residency daytime event details

Jazz Theory Classes: Each morning there will be several jazz theory classes from which students can choose. Theory classes begin at 9:00 a.m. Monday morning and many run sequentially for all five days. Theory class descriptions will be posted on Sunday, July 29.

Master class: In this class there will be instrument-specific lectures and demonstrations given by different faculty members every day. There may be more than one offering for any given instrument. You may attend any master class you choose; for example, you may choose to attend a piano master-class even if you play saxophone.

Special presentations (“Specials”): Every day at 1:00 p.m. there will be a variety of one-time lecture/demos given by our faculty on many different topics, such as: Latin percussion, the music business, piano voicings, an artist’s life in jazz, new ways to improvise, and many more. We will post a list of the week’s 1:00 p.m. Specials on Sunday evening in the Braun lobby.

Combos: Combos are assigned according to playing experience and ability. We will post the combo assignments on Monday by noon in the Braun lobby. It may be possible for some — but not all — students to play in two combos. This will depend on scheduling restrictions but we will try to accommodate you the best we can. Some vocalists may be joining combos as well (see “Vocalists in Combos” below for details).

Early combo vs. late combo

The only difference between Early and Late combos is the time slot in which they meet. If, due to outside activities, you have a critical need to be either in the Early or Late time slot, please alert the SJW main office before 4:00 p.m. on Sunday. We make no guarantee that we can accommodate everybody.

Latin ensembles: These bands are for all instrumentalists and vocalists and will focus on many popular Afro-Caribbean forms and rhythms. Students can attend these combos during the period that they are not playing in a combo (late or early). While these ensembles are run on a drop-in basis, space is limited and participation is at the discretion of the instructor.

Afternoon activities: In addition to the Latin ensembles, a daily activity will be offered for participants to spend their “off-combo” time both early and late periods Tuesday through Thursday. The activity will vary each day and will involve subjects such as ear training and general playing critique. Details will be posted with other scheduling information on Monday.

Vocalists in Combos: This special track within the Vocal Program will integrate a limited number of advanced singers into the instrumental combo program, where they will join fellow student instrumentalists in daily combo rehearsal. Designed for vocalists who wish to explore and practice small ensemble material in a role comparable to that of a horn player. Singers must demonstrate proficiency at sight-reading and improvisation to participate; auditions will be held on the first day of Jazz Residency. “Vocalists in Combos” students may also participate in the regular curriculum of the Vocal Program, and have the option of attending advanced elective classes. If you plan to audition for this program, please send an e-mail to registrar@stanfordjazz.org.

Courses and credit for music educators

Teaching instrumental jazz: This class is for music educators interested in learning more about teaching instrumental jazz. It's offered during the late combo period Monday through Friday. Those wishing to take this course will need to request an early combo period placement by alerting the SJW main office before 4:00 p.m. on Sunday, July 29, 2012.

Through a partnership with University of San Diego's Continuing Education Division, K–12 educators and junior college faculty may earn graduate-level professional growth units for their participation in Jazz Residency, and for this class in particular. Depending whether they've enrolled as a full participant or as an auditor, teachers can earn 2-4 semester units during their week at the Stanford Jazz Workshop. The costs of the credits are \$60 per unit. Students may sign up to receive these credits on Sunday afternoon, after registration, in the SJW main office in Braun Music Center. Credits are offered as follow:

Jazz Residency (USD# EDU 571AD): 3 semester units

Jazz Residency (Auditor) (USD# EDU 571AE): 2 semester units

Teaching Instrumental Jazz (USD# EDU 571AF): 1 semester unit (Participation in this course requires enrollment in Jazz Residency as a full participant or as an auditor; there is no separate registration for this course, but you will complete a form that will be provided to you on the day of registration.)



Jazz Residency evening events

Stanford Jazz Festival concerts: Every night during Jazz Residency except Friday, the Stanford Jazz Festival presents the best jazz artists in the world in concert, and Jazz Residency participants may attend with no additional charges. We urge Jazz Residency participants to attend these world-class events, because it's an incredible opportunity to hear top jazz artists perform in intimate settings. Plus, the performers are themselves faculty members for the most part, so hearing the teachers perform is a great way to reinforce the experience of Jazz Residency.

Your participant name tag is your admission ticket. Minor students attending the concerts must check in with the concert-duty counselor prior to the concert to be guaranteed a seat. Students will receive more specific instructions on the first day of Jazz Residency regarding admission to the Jazz Festival concerts.

The concert schedule and ticket information will be posted in May at this location:

<http://stanfordjazz.org/jazz-festival/>

Shows are general seating, so Jazz Residency participants may sit with friends and family who have purchased tickets.

Coffee House Faculty Jam: After the Jazz Festival concerts on Sunday through Thursday there will be a faculty jam session at the Stanford Coffee House (CoHo) in Tresidder Union beginning around 10:00 p.m. Jazz Residency participants and their guests are invited to come hear our faculty play. Advanced students may play at the discretion of the faculty leader, though opportunities to sit in are subject to change due to time constraints, musical situations, or special circumstances. If you want to perform, please speak to the emcee. Minor Dorm Resident students will be able to attend this session with counselor supervision.

Standards and Vocal Jam Session in Campbell Recital Hall: This faculty-supervised nightly jam begins immediately after the evening concert and focuses on vocal jazz, but all instrumentalists are invited to participate.

Open Jam Session in Braun Rehearsal Hall: Beginning after the Jazz Festival performances, this is a faculty-led nightly jam session, where student instrumentalists can play together. All students are welcome to participate.

Practice/Private Jam Sessions: Students wanting to practice or organize private jam sessions may check out keys to combo rooms during the evening.

Friday Night Party: There will be a party in Campbell Courtyard after the faculty concert on Friday night to celebrate a great week of music. Bring your dancing shoes.

Participant Recital

The Participant Recital is on Thursday at 7:15 p.m. All combos and vocalists will have the opportunity to perform. Since there are so many student performers, performances occur in four venues simultaneously: Dinkelspiel Auditorium, Campbell Recital Hall, Braun Rehearsal Hall, and the Coffee House (CoHo). Friends and family are welcome and admission is free. A Participant Recital Roster that tells where and when each student will be playing will be posted in Braun Music Center and online on Thursday afternoon.



Jazz Residency Dorm Resident information

Information on the location of the dorm buildings will be available in June. Once the information is available we will send out an e-mail that will include the *Dorm Resident Information Pack*. The packet will include the exact location of the Jazz Residency dorm buildings and directions for how to find them. You will also be able to access the *Dorm Resident Information Pack* online when it's available.

Key deposit accepted beginning July 5, 2012

A key deposit of \$125 will be required for all students staying in the dorms. Please visit our online deposit payment site (below) between July 5 and the week prior to your arrival at Jazz Residency to submit your deposit. We will not be able to take credit card deposits before July 5 as credit card authorizations only stay active for a limited amount of time. This is only a deposit and your credit card will not be charged unless we notify you that your key has been reported missing by Stanford Housing. Online deposits can be made here:

<https://stanfordjazz.org/jazz-camp/payment/>

Key return policy

All keys must be returned directly to Stanford Housing — not to SJW counselors or office staff. SJW counselors and staff are not responsible for any lost keys. When you return your key to Stanford Housing you will receive a key return receipt. Please hold on to this, as you will need to refer to it if there is any discrepancy concerning your key. All keys are due to the housing office by 11:00 a.m. on Saturday morning. If keys are not returned by that time, Stanford will re-key the room and the \$125 key deposit will be charged to your account.

Student Check-In/Check-Out Notification due June 15, 2012

Please notify us as far in advance as possible about which day you will be checking out, or if you plan to arrive or leave after regular check-in and check-out times. If you need to arrive early, you may arrange for a Saturday night stay over. Please e-mail us at registrar@stanfordjazz.org in advance to let us know whether you will be checking out on Friday evening or Saturday morning.

Check-in procedure

You may arrive any time between 12:00 p.m.–2:00 p.m. on Sunday to check in. Please note that the line is the longest right at 12:00 p.m. and tends to be shorter by around 1:00 p.m. Please be sure to check in into your dorm before you go to registration. Stanford Housing will have check-in tables located right outside the dorm where you will be able to check in and pick up your key. Counselors will also be on hand to help you with your luggage and guide you to your room. Once you get settled into your room please proceed to Jazz Residency Registration at Braun Music Center, which begins at 12:30 p.m. Be sure to bring your instrument and a pencil.

Check-out procedure

Check-out is Friday, August 3 from 6:00 p.m.–8:00 p.m. or Saturday, August 4 from 8:30 a.m.–10:30 a.m. Jazz Residency ends at 6:00 p.m. on Friday night, but all participants are invited to attend the SJW All-Star Jam concert free of charge. There are no classes on Saturday, so participants may check out of their dorms on Friday evening anytime before 8:00 p.m. or between 8:30 a.m. and 10:30 a.m. on Saturday morning. Participants must return all dorm keys when they check out, or forfeit their key deposit. All students must be out of the building and return their keys to Stanford Housing by 10:30 a.m.

For minors: wake-up time and curfew

There will be a mandatory wake-up time and curfew for all minor Dorm Residents, and counselors will conduct curfew checks in the dorms each evening. Students must wake up in time to be at class by 9:00 a.m. They must be back in the dorm by 10:00 p.m. for the curfew check-in. After curfew check-in, students have the option of attending the CoHo Faculty Jam Session when accompanied by counselors. Ignoring instructions from counselors, waking up late, or breaking curfew can result in expulsion from Jazz Residency.

Internet access

Students may bring their laptop computers with them to Jazz Residency. The Stanford Residential Computing Office provides wireless or in-room Ethernet connections for a fee of \$30.00 per week. There is no free WiFi zone on campus.

Find out more information at:

<http://rescomp.stanford.edu/conferences/connections.php>

Transportation and directions

Directions to Jazz Residency

Jazz Residency activities are held in Braun Music Center near Tresidder Student Union on the Stanford University Campus in Stanford, California, about 35 miles south of San Francisco, and 20 miles north of San Jose. The campus is accessible from two major north-south highways (U.S. 101 and I-280) between San Francisco and San Jose.

Googling Jazz Residency: The directions given by Google and other online mapping sites may not take you to the correct location. We recommend you enter in the following address in order to get to the Tresidder Union Parking Lot which is the parking lot closest to Braun:

459 Lagunita Dr. Tresidder Union, Stanford, CA 94305

Driving from 101: Take the Embarcadero Road Exit and head west approximately three miles toward Stanford University, and cross El Camino Real to enter the Stanford campus. At this point, Embarcadero Road becomes Galvez Street. Continue to Campus Drive and turn left. Follow Campus Drive until Mayfield Avenue. Turn right onto Mayfield Avenue. At the next stop sign turn left and then make a quick right at the next stop sign into the Tresidder Student Union parking lot, which also serves Braun Music Center and Dinkelspiel Auditorium.



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Driving from 280: Take the Page Mill Exit and go east. At the second light, turn left on Junipero Serra Boulevard. At the second light turn right on Campus Drive East. At the next stop sign turn left on Mayfield Avenue. At the next stop sign turn left and then make a quick right at the next stop sign into the Tresidder Student Union parking lot, which serves Braun Music Center and Dinkelspiel Auditorium.

From the Airport: Stanford Jazz Workshop does not arrange transportation for participants arriving or departing going to or coming from the airport. San Francisco International Airport (www.flysfo.com) and Mineta San Jose International Airport (www.sjc.org) are equally convenient to the Stanford University campus; check their respective web sites for information about ground transportation.

On-campus parking

Parking on Stanford University is free on weekends and after 4:00 p.m. on weekdays. On weekdays, parking permits or hourly payment receipts are required for any parked vehicle. Paid hourly parking is available at several nearby lots. Daily and monthly parking permits are available for purchase at the Florence Moore Summer Conference office, located across the parking lot from Braun Music Center.

Please be aware that Stanford University strictly enforces their parking rules and their parking citations are expensive. Weekly parking permits may be purchased upon your arrival at campus for \$23.50 at the housing office. The permits are valid only in areas designated for Resident Student Permit lots including 'EA', 'ES', 'SO', 'WE' and 'SJ' parking. Weekly permits are not valid in 'A', 'C', or 'SH' lots. The permit must be taped to the inside of the front windshield (on the driver side, in the lower left-hand corner). The permit will not work at any metered spot. All paid parking on campus is free on Saturday and Sunday and after 4:00 p.m. on weekdays. Resident students who are minors will not be allowed to drive during the workshop.

Click here for a parking area map: <http://transportation.stanford.edu/pdf/parking-map.pdf>

Click here for a map of the Jazz Residency facilities: <http://stanfordjazz.org/about/directions/>

Public Transportation

Caltrain and Marguerite: It's easy to get to the Stanford Jazz Workshop's programs via Caltrain and Stanford University's free Marguerite shuttle bus system; though the Marguerite service ends at 8:30 p.m. weekdays, and doesn't run at all on weekends. Take Caltrain to the downtown Palo Alto station. Board the B line Marguerite Shuttle bus, which will serve Tresidder Student Union. For more information about the Marguerite schedule, visit transportation.stanford.edu/marguerite or call 650-723-9362. For more information on Caltrain's schedule, visit www.caltrain.com or call 800-660-4287 or 650-817-1717.

Buses and BART: Stanford University is served by public transit agencies AC Transit, SamTrans, and Santa Clara VTA. Visit www.511.org and use the 511TakeTransit Trip Planner for information on bus and BART transportation options and schedules.



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Ground transportation from airports

Participants arriving by air should fly into either the San Francisco (SFO, www.flysfo.com) or San Jose (SJC, www.sjc.org) airport. Stanford Jazz Workshop cannot arrange transportation for participants arriving at or departing from local airports. The following services provide ground transportation:

Super Shuttle: 800-258-3826 or 415-558-8500

From SFO and SJC: \$26.00 (\$9.00/each additional person) one-way and \$50 round trip. Reservations are required. Runs 24 hours a day. 16 is the minimum age for unaccompanied minors. Policy strictly enforced. For fare and schedule updates, visit:

<http://www.supershuttle.com>

Mosaic Global Transportation (private car service): 800-398-7881 or 650-864-9701

When booking, please mention you are attending the Stanford Jazz Workshop as they have special pricing for Stanford conferences and events. Their rate is \$96 from SFO to Stanford and \$85 from SJC to Stanford. A Mosaic driver will meet you at the baggage claim area.

<http://www.mosaicglobaltransportation.com/>

Arrival time: If you will be arriving after 3:00 p.m. on Sunday, please call our office 650-736-0324 or e-mail us at registrar@stanfordjazz.org at least a week prior to the start of Jazz Residency.

Local lodging

We suggest the following hotel partners to participants, friends, and family members wishing to stay off-campus during SJW programs. Please mention the Stanford Jazz Workshop when making your reservations.

Rosewood Sand Hill
650-561-1500
www.rosewoodsandhill.com

Stanford Park Hotel
650-322-1234
866-241-2431
www.StanfordParkHotel.com

Below is a link to more information about other local hotels and motels:

<http://www.stanford.edu/dept/hds/chs/general/hotel.html>



What's Stanford like?

The Stanford Visitor's Guide provides an excellent virtual tour of the campus and surrounding area:

<http://www.stanford.edu/dept/visitorinfo/basics/>

Activities in the area

World-class golf, tennis, and swimming facilities are available to adult participants over the age of 18. Contact us at 650-736-0324 for details.

You can find out more information about activities around the Bay Area here:

San Francisco Visitor's Guide:

<http://www.onlyinsanfrancisco.com/>

Office and merchandise hours

Office hours

Until July 15, the Stanford Jazz Workshop office is open from 9:30 a.m.–5:30 p.m., Monday through Friday. From July 15 through August 3, the SJW office in Braun is open during the following hours:

Sunday:	8:30 a.m.–7:30 p.m.
Monday:	8:30 a.m.–10:00 p.m.
Tuesday:	8:30 a.m.–10:00 p.m.
Wednesday:	8:30 a.m.–7:30 p.m.
Thursday:	8:30 a.m.–7:30 p.m.
Friday:	8:30 a.m.–7:30 p.m.
Saturday:	closed

Merchandise sales

T-shirts, music books, CDs, and other items will be sold each night at our merchandise table in the lobby of the Stanford Jazz Festival venue. Merchandise will also be sold on Registration day between 12:30 p.m. and 4:00 p.m. Cash, checks, and credit cards are accepted.

If your questions aren't answered here, please don't hesitate to contact our Registrar, Janel Thysen at 650-736-0324 or by e-mail at registrar@stanfordjazz.org.



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